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ABSTRACT

This handbook presents the plan for the Alabama computerized certification program for school food service employees. The first section contains the following information and materials pertaining to the child nutrition certification program: rationale: position titles (Child Nutrition Program Director or Supervisor, Child Nutrition Program Manager, and Child Nutrition Program Assistant): procedure for administering the program; organizational chart: requirements: qualifications, and position titles: clock-hour units awarded for approved activities: form for recording workshop courses and activities credited through Alabama's Child Nutrition Education Program: and an application for clock-hour credits for the program. Other exhibits include examples of computer records (Individual's Annual Computer Print-Out from State Department of Education and Alabama's Master Child Nutrition Training Record) and Questions and Answers Concerning Certification Policies and Procedures for Members of American School Food Service Association. (JLE)

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ALABAMA'S
CHILD NUTRITION
CERTIFICATION PROGRAM

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U.S. DEPARTMENT OF HEALTH,
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May, 1977

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PREFACE

This Certification plan is established for the benefit of Alabama's Child Nutrition personnel as a means of helping to meet their needs of becoming certified employees. The purpose of the Certification Program is to instill pride in the School Food Service profession and to increase self esteem. This program is not designed to impose salary regulations. However, local Boards of Education may, at their discretion, use this plan to develop and implement a salary schedule for Child Nutrition personnel.

This plan is developed to be administered through the ongoing State Department of Education's Child Nutrition Program, using the established computerized Child Nutrition Training Records. Alabama will be the first state in the nation to develop its own computerized Certification Program for school food service employees.

Personnel will be certified with the State Department of Education. In addition, an application letter was sent to the American School Food Service Association on April 26, 1977, (*letter enclosed*) asking for permission to join their National Certification Program. This phase of the program will be on a voluntary basis for members of this Association. Acceptance to join the American School Food Service Certification Program was approved May 2, 1977.

Portions of the content included in this Handbook were adapted for use in Alabama from the "*Certification Handbook*", American School Food Service Association, 1974.



State of Alabama
Department of Education
State Office Building
Montgomery, Alabama 36130



Wayne Teague
State Superintendent of Education

April 26, 1977

Dr. Jay Caton, Educational Director
American School Food Service Association
4101 East Iliff
Denver, Colorado

Dear Dr. Caton:

It is with a great deal of thought and prior planning that we would like to now apply for admission to the American School Food Service Association's Certification Program. Alabama has been working for nearly three years at beginning stages of informing and preparing our School Food Service employees for a Certification Program. It was our feeling that before this program was initiated, our personnel needed to be encouraged and given every opportunity to receive a high school certificate, if they did not already have one, since the amount of education acquired by each individual will have direct bearing on the level at which a person is certified. Therefore, we have been waiting to give ample time for this mission to be accomplished.

Many people have been involved in planning the implementation of the Certification Program in Alabama. Our plan (*see attached copy*) was presented to the Alabama School Food Service Association's Executive Board in January, 1977, and was unanimously passed. It was the wish of the State Certification Chairman that this plan also be explained to the membership at the Alabama School Food Service Association Convention in April, 1977, and submitted to them for a vote. This was done at a business session and was passed. Members of the State Department of Education have also given their comments and suggestions, so our plan is the result of many joint efforts in this state.

We hope you and the National Certification Committee will look favorably on our request and notify us in the near future.

Sincerely yours,

Wayne Teague
Wayne Teague, Superintendent
State Department of Education

W. H. Kimbrough
W. H. Kimbrough, Assistant Superintendent
for Administrative and Financial Services

T. G. Smith
T. G. Smith, Coordinator
Child Nutrition Programs

Eleanor D. Howton
Eleanor D. Howton, President
Alabama School Food Service Association

Carolyn G. Brown
Carolyn G. Brown, Certification Chairman
Alabama School Food Service Association

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ALABAMA'S CHILD NUTRITION CERTIFICATION PROGRAM

RATIONALE

Child Nutrition Programs are designed to meet students' nutritional needs serving quality food at minimum cost in a non-profit structure. In recent years the School Food Service programs have become larger in scope and more complex. In Alabama alone, this educational and business operation is involved daily with the health, education and well-being of 600,000 boys and girls who will become the future leaders of this State. Helping to educate these students to be nutritionally sound, both mentally and physically, and to provide nutritionally balanced and appetizing meals each school day, are aims that Child Nutrition Programs in Alabama strive to achieve.

Since school food service is "big business", it is essential that these programs be operated by highly qualified personnel. Therefore, this Child Nutrition Certification Program is being developed to guide school administrators in employing qualified food service employees, and to encourage those presently employed to grow personally and professionally by keeping abreast of all aspects of school food service operations.

POSITION TITLES

In August, 1969, the American School Food Service Association's Personnel Standards and Services Committee published the Recommended School Food Service Position Titles. Using these titles the National Certification Committee developed the following classifications:

- . SCHOOL FOOD SERVICE DIRECTOR/ SPECIALIST . SCHOOL FOOD SERVICE MANAGER
- . SCHOOL FOOD SERVICE ASSISTANT

Since Alabama changed the name of its program from School Food Service to Child Nutrition Programs in 1976, Alabama's Certification Program will use titles and job descriptions which are basically the same as those titles and descriptions developed by the national Association. Listed below are the titles and job descriptions to be used in Alabama:

- CHILD NUTRITION PROGRAM DIRECTOR OR SUPERVISOR

Director: Plans, organizes, directs and administers the food service program in Alabama schools according to laws, rules and regulations of USDA, and policies established by the Board of Education; Recommends to the Superintendent policies, procedures and directions to be used in administering the program.

Specialist or Supervisor: Develops, supervises and/or evaluates programs designed to improve the nutritional level of food service in schools and helps with nutrition education. Responsible to the Director or Superintendent or other school administrator who has jurisdiction over this program. (In Alabama, the title of Supervisor is to be considered the same as ASFSA's title for a Specialist.)

- CHILD NUTRITION PROGRAM MANAGER

Manager: Manages a school food service program according to laws, rules and regulations of USDA and Board of Education policies, procedures, and methods. Cooperates with school staff members to promote the nutrition program's educational objectives. Supervises and instructs food service personnel. Maintains high standards of food preparation and service. Responsible to the local school administrator and to the Child Nutrition Program Director or Supervisor.

- CHILD NUTRITION PROGRAM ASSISTANT

Assistant: Performs such food production and service activities as necessary for successful program operation. Responsible to the Child Nutrition Program Manager.

PROCEDURE FOR ADMINISTERING ALABAMA'S CERTIFICATION PROGRAM

The Alabama Child Nutrition Certification Program will be administered through the joint efforts of the following:

- . American School Food Service Association
- . Alabama School Food Service Association
- . State Department of Education, Child Nutrition Section

A proposed starting time for initiating this program will be in 1977. After the certification program goes into effect, a person will receive State Department of Education certification by earning clock-hour credits which activates computer records. Certification will be effective for a 3 year period after beginning in the Certification Program. One's status will remain in effect for this period of time unless the employee's status changes.

The Child Nutrition Training data and all individual participants' data will continue to be recorded and kept by the State Department of Education's computer, thereby making informational printouts readily available. Each fall the information will be updated for those who received clock-hour credits during the year. The Chairman of the State Master Records will coordinate these state computer records with the American School Food Service Association's Certification records.

All persons completing college or correspondence courses will need to send validation for courses completed to the State Certification Chairman. After this date all information, including the individual's state training computer data, and records of attendance at ASFSA Conventions, will be evaluated and recorded to establish proper certification status.

Clock-hour activities receiving credit in Alabama will be established by the State Certification Board, and will be based on educational improvement. Assistants (*Workers*) will need to earn a *minimum* of 15 clock-hours every three years for recertification. Managers will be required to earn a *minimum* of 30 clock-hours every three years. *Clock-hours needed for recertification shall be based on the number required by the American School Food Service Certification Program and policies established by Alabama's Certification Board.*

Personnel in Child Nutrition Programs in Alabama who would like to be certified with the State Department of Education must meet the following requirements:

- . Assume the classification status according to the present qualifications at time of certification
- . Earn required number of clock-hours during three year period for recertification

Personnel certifying with the American School Food Service Association will, in addition to the above, hold membership in American School Food Service Association and pay the designated National Certification fee according to position title at time of certification. Applications for certification in the American School Food Service Certification Program can be secured from: the State Certification Chairman, the Personnel Application Approval Chairman, or the District Certification Chairman of Alabama School Food Service Association.

ORGANIZATIONAL CHART
FOR
ALABAMA'S CHILD NUTRITION CERTIFICATION PROGRAM

AMERICAN
SCHOOL FOOD SERVICE
ASSOCIATION

ALABAMA SCHOOL FOOD SERVICE ASSOC.
Executive Board
Executive Committee

CERTIFICATION

BOARD

ALABAMA SCHOOL FOOD SERVICE
EXEC. ADVISORY COMMITTEE

STATE CERTIFICATION
CHAIRMAN/PROGRAM COORDINATOR
Mrs. Carolyn Brown
412 State Office Building
Montgomery, AL 36130

STATE DEPARTMENT OF EDUCATION
ADVISORY COMMITTEE

CERTIFICATION:

COMMITTEE

PERSONNEL APPLICATION
APPROVAL CHAIRMAN

Mrs. Legertha Dobbins
Post Office Box 1991
Montgomery, AL 36130

CONVENTION APPROVAL
CHAIRMAN

Mrs. Peggy McKeny
2743 Sumter Avenue
Montgomery, AL 36109

STATE MASTER
RECORDS CHAIRMAN

Mrs. Charlene Williams
Post Office Box 2469
Opelika, AL 36801

DISTRICT CERTIFICATION CHAIRMEN

SCHOOL FOOD SERVICE MEMBERSHIP

RESPONSIBILITIES TO BE ASSUMED

AMERICAN SCHOOL FOOD SERVICE ASSOC. - Directs National program; Maintains records, etc.

ALABAMA SCHOOL FOOD SERVICE ASSOC. - Establishes programs; Assists; Implements Program

CERTIFICATION BOARD - Establishes state certification policies and procedures

ALABAMA SCHOOL FOOD SERVICE EXECUTIVE ADVISORY COMMITTEE - Assists in establishing and implementing state certification policies and procedures; Advises and assists State Chairman

STATE DEPARTMENT OF EDUCATION - Assists in establishing and implementing state certification policies and procedures; Advises and Supports; Maintains computer records (Committee members will be appointed by State Superintendent)

STATE CERTIFICATION CHAIRMAN/PROGRAM COORDINATOR - Responsible for State Program; Coordinates all certification activities; (Selected by ASFSFA Pres. & CNP State Coordinator) Accepts program approval applications; Approves clock-hour activities; Assigns credits

CERTIFICATION COMMITTEE - Personnel Application Approval Chairman - Accepts individual's applications, approves and sends to AmSFSA office; Keeps and records state portion of Nat. fee. Convention Approval Chairman - Responsible for granting credit at State and National ASFSFA Conventions. State Master Records Chairman - Accepts records listing names of those receiving credit for all activities except State Workshops; Coordinates work with computer records; Maintains master file. (ALL will coordinate work with State Certification Chairman)

DISTRICT CERTIFICATION CHAIRMEN - Assists; Informs; Provides forms; Contact person between Certification Bd./Committee, and membership. (Selected by Certification Board)

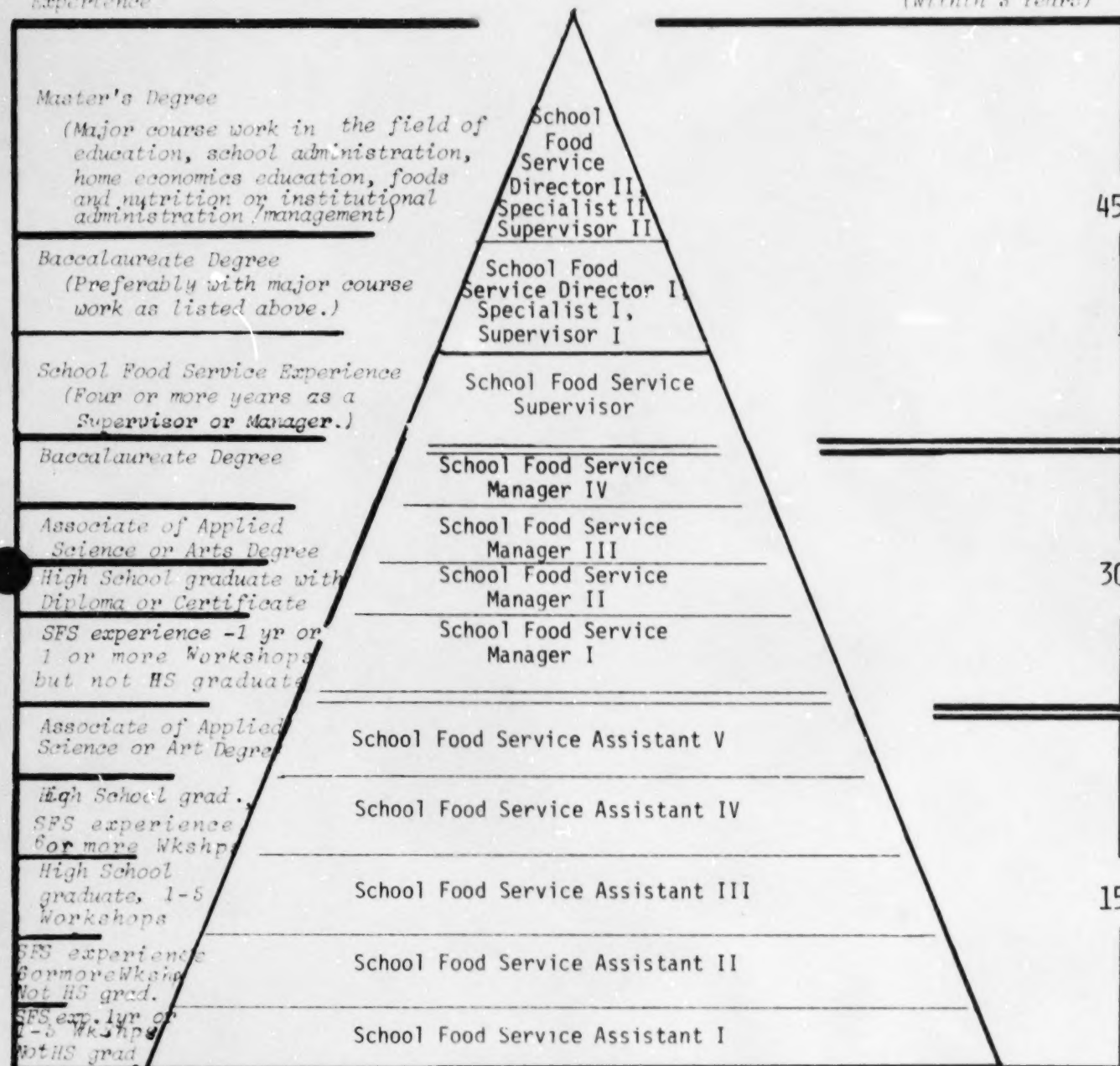
SCHOOL FOOD SERVICE MEMBERSHIP - Submits individual application forms for approval; Selects and participates in educational activities; Maintains record of credits received.

REQUIREMENTS, QUALIFICATIONS AND POSITION TITLES
FOR
ALABAMA'S CHILD NUTRITION CERTIFICATION PROGRAM

QUALIFICATIONS

Education
Experience

MINIMUM CLOCK HOURS
FOR RECERTIFICATION
(Within 3 Years)



NOTE: Information presented above on basic requirements was adapted from the American School Food Service Association's Certification Program. Position titles are given in the terminology requested by the National SFSA office. In this period of change for the program title in Alabama, the position titles of School Food Service or Child Nutrition Program are meant to be synonymous.

CLOCK-HOUR UNITS AWARDED FOR APPROVED ACTIVITIES
FOR
ALABAMA'S CHILD NUTRITION CERTIFICATION PROGRAM

<u>APPROVED ACTIVITIES</u>	<u>CLOCK HOUR CREDIT</u>
Workshops (State)	<u>10</u> per summer workshop * course completed
	<u>5</u> per summer workshop- manager in charge
	<u>3</u> per summer workshop- employee in kitchen
. College Courses (Related to job or degree)	<u>5</u> per quarter hour of credit
. Conducting or Instructing in Training Program at State Workshops	<u>10</u> per workshop/course per summer, plus 3 for each repeat
. USDA or other Correspondence Course	_____ (To be determined)
. Approved Conventions	
- American School Food Service Assoc. . . .	<u>10</u> per convention
- Alabama School Food Service Assoc. . . .	<u>5</u> per convention

* NOTE: Attendance at entire clock-hour activity must be complete if credit is granted. No partial credits may be given.

WORKSHOP COURSES AND ACTIVITIES CREDITED
THROUGH
ALABAMA'S CHILD NUTRITION EDUCATION PROGRAM

Computer Codes	COURSE TITLES OR CREDIT-BEARING ACTIVITIES APPROVED FOR CERTIFICATION	COURSES/OFFERINGS CREDITED IN 19__	COURSES/OFFERINGS CREDITED IN 19__	COURSES/OFFERINGS CREDITED IN 19__
001	Introduction to School Food Service			
002	Sanitation, Safety and Storage			
003	Principles of Quantity Food Prep.			
004	Quantity Food Prep. Techniques			
005	Methods of Work			
006	Personnel Relations			
007	You and Your Job			
008	Nutrition			
009	Advanced Nutrition			
010	Menu Planning			
011	Purchasing			
012	Planning and Equipping			
013	Records and Reports			
014	Organization and Management			
015	Seminar in Management I			
016	Seminar in Management II			
017	Management - Planning			
018	Management - Cost Control			
019	Nutrition Education			
020-024	<i>(Open for future Courses)</i>			
025	Preparation for High School Certificate			
026	Summer Workshop Manager			
027	Summer Workshop Cafeteria Employee			
028	Conducting or Instructing at Workshops			
029	College Courses			
030	Alabama School Food Service Assoc.Conv.			
031	American School Food Service Assoc.Conv.			
032	Correspondence Courses			

APPLICATION FOR CLOCK-HOUR CREDITS

FOR

CHILD NUTRITION CERTIFICATION PROGRAM

NAME: Miss ☐ Mrs. ☐ Mr. ☐ _____
 (Last) (First) (Middle Initial) SOCIAL SECURITY NO. _____
 HOME ADDRESS: _____
 (Street; P.O. Box; Route) (City) (State) (Zip Code) (Home Telephone) _____
 SCHOOL: _____ TELEPHONE: _____ SCHOOL SYSTEM: _____
 SCHOOL ADDRESS: _____
 (Street; P.O. Box; Route) (City) (Zip Code) _____

NOTE: Attach transcript of credits or official verification of credits to this application.

► CHECK THE ACTIVITY BELOW FOR WHICH CLOCK-HOUR CREDIT IS REQUESTED.

- ☐ College Course _____
 Name of Course # Credits Received
- ☐ Correspondence Course _____
 Name of Course # Credits Received
- ☐ Alabama School Food Service Assoc. Convention _____
 Year Attended
- ☐ American School Food Service Assoc. Convention _____
 Year Attended
- ☐ Conducting/Instructing Workshops _____
 COMPUTER CODE NAME OF COURSE NO. TIMES REPEATED
- ☐ Conducting/Instructing Workshops _____
 COMPUTER CODE NAME OF COURSE NO. TIMES REPEATED
- ☐ Workshop Manager _____; Workshop Kitchen Employee _____
 COMPUTER CODE COMPUTER CODE Location Year

Date

Signature of Member Requesting Credit

DO NOT WRITE BELOW THESE LINES. FOR OFFICIAL USE ONLY.

Number of Clock-Hour Credits Approved. Computer Code Number _____

Date Received

Date Approved



State Certification Chairman

BEST COPY AVAILABLE

EXAMPLES OF
COMPUTER RECORDS
FOR
ALABAMA'S CERTIFICATION PROGRAM

INDIVIDUAL'S ANNUAL COMPUTER PRINT-OUT
FROM
STATE DEPARTMENT OF EDUCATION

STATE OF ALABAMA
DEPARTMENT OF EDUCATION
MONTGOMERY, ALABAMA 36130

11/17/77

C H I L D N U T R I T I O N T R A I N I N G R E C O R D

NAME & ADDRESS	SOC. SEC. NO.	SCHOOL & SYSTEM
DOE, MARTHA J FIRST AVENUE N. HAPPYDALE	MRS. 410-26-2730	INTERMEDIATE SCHOOL
AL 36060		AUTAUGA COUNTY
Job title = Manager	Educational Status = High School	
WORKSHOP COURSE	YEAR COMPLETED	
INTRODUCTION TO SCHOOL FOOD SERVICE	1970	
PRINCIPLES OF QUANTITY FOOD PREP.	1973	
YOU AND YOUR JOB	1971	
NUTRITION	1975	
MENU PLANNING	1972	
PURCHASING	1976	
RECORDS AND REPORTS	1974	
MANAGEMENT-COST CONTROL	1977	
AMERICAN SFS ASSOCIATION CONVENTION	1977	

PLEASE KEEP THIS RECORD FOR FUTURE USE IN REGISTERING FOR COURSES AT ALABAMA SCHOOL FOOD SERVICE WORKSHOPS. IF THERE IS A QUESTION CONCERNING YOUR TRAINING RECORD AS GIVEN ABOVE, WRITE TO MRS. CAROLYN BROWN, CHILD NUTRITION PROGRAM TRAINING SUPERVISOR, STATE DEPARTMENT OF EDUCATION, MONTGOMERY, ALABAMA, 36130, BEFORE MARCH 15, 1978

STATE DEPARTMENT OF EDUCATION
CERTIFIED CHILD NUTRITION PROGRAM
Manager II _____ through 12/80

ALABAMA'S MASTER CHILD NUTRITION TRAINING RECORD

01/13/78

NAME & ADDRESS	SOC. SEC.	SCHOOL & SYSTEM	JOB CLASS.	HS GRAD.	REC.GED	INT.GED	INT.POST HS
Sally S. Smith Pennylane St. Woodvale AL 36603	MRS. 421-74-2948	Modern Elementary MOBILE COUNTY	WORKER/ASST.	NO		YES	NO
			State Department of Education Certified Child Nutrition Program Assistant I 12/80				

COURSE	YEAR COMPLETED
01 INTRODUCTION TO SFS	1975
31 Amer. SFS Convention	1977

NAME & ADDRESS	SOC. SEC.	SCHOOL & SYSTEM	JOB CLASS.	HS GRAD.	REC.GED	INT.GED	INT.POST HS
Ann N. Knight Sunnydale Avenue Johnsonville, AL 30078	MRS. 424-80-2844	ELEMENTARY MOBILE COUNTY	WORKER/ASST.	NO		NO	NO
			State Department of Education Certified Child Nutrition Program Assistant II 12/80				

COURSE	YEAR COMPLETED
01 INTRODUCTION TO SFS	1967
03 PRIN. QUANTITY FOOD PREP	1970
04 QUANTITY FOOD PROD. TECH	1974
06 PERSONNEL RELATIONS	1975
07 YOU AND YOUR JOB	1969
08 NUTRITION	1972
05 Methods of Work	1977

NAME & ADDRESS	SOC. SEC.	SCHOOL & SYSTEM	JOB CLASS.	HS GRAD.	REC.GED	INT.GED	INT.POST HS
Mary P. Pages Avenue D, East Westville, AL 36995	MRS. 419-68-0291	Shelby County High School SHELBY COUNTY	Worker/Asst.	YES		NO	NO
			State Department of Education Certified Child Nutrition Program Assistant III 12/80				

COURSE	YEAR COMPLETED
02 SANITATION, SAFETY & STOR	1975
01 Introduction to SFS	1977

NAME & ADDRESS	SOC. SEC.	SCHOOL & SYSTEM	JOB CLASS.	HS GRAD.	REC.GED	INT.GED	INT.POST HS
Marie A. Astor First Avenue Pleasantville AL 35000	MRS. 423-22-6033	Pleasant Grove Elementary JEFFERSON COUNTY	WORKER/ASST.	YES	08/74	NO	YES
			State Department of Education Certified Child Nutrition Program Assistant IV 12/80				

COURSE	YEAR COMPLETED
01 INTRODUCTION TO SFS	1965
02 SANITATION, SAFETY & STOR	1974
03 PRIN. QUANTITY FOOD PREP	1975
07 YOU AND YOUR JOB	1971
08 NUTRITION	1972
05 Methods of Work	1977

ALABAMA'S MASTER CHILD NUTRITION TRAINING RECORD

NAME & ADDRESS	SOC. SEC.	SCHOOL & SYSTEM	JOB CLASS.	HS GRAD.	REC.GED	INT.GED	INT.POST HS
Jane A. Jones Second Street, S. Sunnybrook AL 36363	MRS. 418-48-5660	ELEMENTARY SCOTTSBORO CITY	MANAGER	NO		NO	NO
COURSE			YEAR COMPLETED				
01 INTRODUCTION TO SFS			1962CR				
02 SANITATION, SAFETY & STOR			1970				
03 PRIN. QUANTITY FOOD PREP			1964				
04 QUANTITY FOOD PROD. TECH			1972 1973				
07 YOU AND YOUR JOB			1962				
08 NUTRITION			1965				
09 ADVANCED NUTRITION			1971				
10 MENU PLANNING			1963				
17 MANAGEMENT - PLANNING			1974				
18 MANAGEMENT-COST CONTROL			1975				
11 Purchasing, Rec. and Inv.			1977				

State Department of Education
Certified Child Nutrition Program Manager I 12/80

NAME & ADDRESS	SOC. SEC.	SCHOOL & SYSTEM	JOB CLASS.	HS GRAD.	REC.GED	INT.GED	INT.POST HS
Doe, Martha J. First Avenue N. Happydale AL 36060	MRS. 410-26-2730	Intermediate School AUTAUGA COUNTY	MANAGER	YES		NO	NO
COURSE			YEAR COMPLETED				
01 INTRODUCTION TO SFS			1970				
03 PRIN. QUANTITY FOOD PREP			1973				
07 YOU AND YOUR JOB			1971				
08 NUTRITION			1975				
10 MENU PLANNING			1972				
11 PURCHASING			1976				
13 RECORDS AND REPORTS			1974				
18 Management-Cost Control			1977				

State Department of Education
Certified Child Nutrition Program Manager II 12/80

QUESTIONS AND ANSWERS CONCERNING CERTIFICATION POLICIES/PROCEDURES FOR MEMBERS
OF ALABAMA AND AMERICAN SCHOOL FOOD SERVICE ASSOCIATION

1. How can I become a Certified School Food Service employee with the American School Food Service Association?
 - a. Complete an application form for the American School Food Service Association
 - (1) Have application signed by Supervisor or School Administrator
 - (2) Include Social Security Number on application form
 - b. Mail the following to the Personnel Application Approval Chairman:
 - (1) Completed AmSFSA application form
 - (2) AmSFSA fee for the three year period, made payable to American School Food Service Association
 - . \$10.00 - Director/Supervisor/Specialist
 - . \$ 7.50 - Manager
 - . \$ 5.00 - Assistant or Worker
 - (3) A copy of your 1977 individual computer Child Nutrition Training Record, made available from the State Department of Education for those who received clock-hour credits during 1977
 - (4) Label or copy of a label from an American School Food Service Journal showing that membership is current (Membership in the AmSFSA must be maintained at all times for certification status to be honored at the national level.)
- ALL APPLICATIONS MUST BE PROCESSED BY THE ALABAMA CERTIFICATION COMMITTEE WHO WILL THEN FORWARD INFORMATION TO THE NATIONAL OFFICE.
2. When can I join the Certification program for American School Food Service Assoc.?

As soon as clock-hour activities have been completed to activate the computer records.
3. When will clock-hour credits be recorded on the State Department of Education's computer?

Each September, earned clock-hour credits will be recorded on the computer according to clock-hour credits approved by the State Certification Board and also listed in Alabama's Certification Handbook.
4. At what job classification will certification begin?

Each individual Alabama/American School Food Service Assoc. member will be certified according to present job classification, education and experience.
5. How can information be obtained on qualified college courses or programs in the area of Food Management or Foods and Nutrition?

Contact the State Certification Chairman or colleges and universities.
6. If an AmSFSA member is enrolled in the national certification program and has earned credits in another state, but is now employed in Alabama, can these previously earned credits be transferred to the Alabama Certification program?

Yes, with the amount of credit granted at Alabama's rate per similar activity and at the discretion of the State Certification Board/Committee.
7. Will Alabama use the Certification stamps issued from the National office?

No, Records will be kept on the State Department of Education's computer.
8. When can I enroll in Alabama's Certification Program?

After receiving the individual's 1977 State Department of Education computer print-out record, a three month period of time, November 15th to February 15th will be allowed each year for members to enroll.
9. How can credits received for completed college courses or correspondence courses be verified and recorded on the State computer records?

Send copy of transcript for college courses completed after the date of June 1977 (when recordkeeping for Alabama's Certification Program will begin), or an official verification of credits received, to the State Certification Chairman. Attach this information to form "Application For Clock-Hour Credits For Child Nutrition Certification Program". This form is available from the State Certification Chairman.

WHY ASFSA CERTIFICATION?



American School Food Service Association
Denver, Colorado
1975

Because...

ASFSA is a National Association of professionals who seek to earn greater recognition in American education.

Because...

The ASFSA philosophy is based on the belief that recognition is earned—by people striving to improve child nutrition programs on a NATIONAL basis.

Because...

Improved child nutrition programs depend upon continued professional growth by those individuals who are members of this organization.

Because...

Professional growth means expanding your own horizons for learning and helping others expand theirs.

Because...

Expanded learning horizons—in a classroom/in a workshop/in a convention session/in a well-planned chapter meeting—can lead to NATIONAL standards for this profession.

NATIONAL CERTIFICATION IS THE ASFSA WAY TO ATTAIN AN ULTIMATE GOAL—PERSONAL AND PROFESSIONAL RECOGNITION FOR PERSONAL AND PROFESSIONAL SERVICE TO AMERICAN CHILDREN.

ASFSA CERTIFICATION

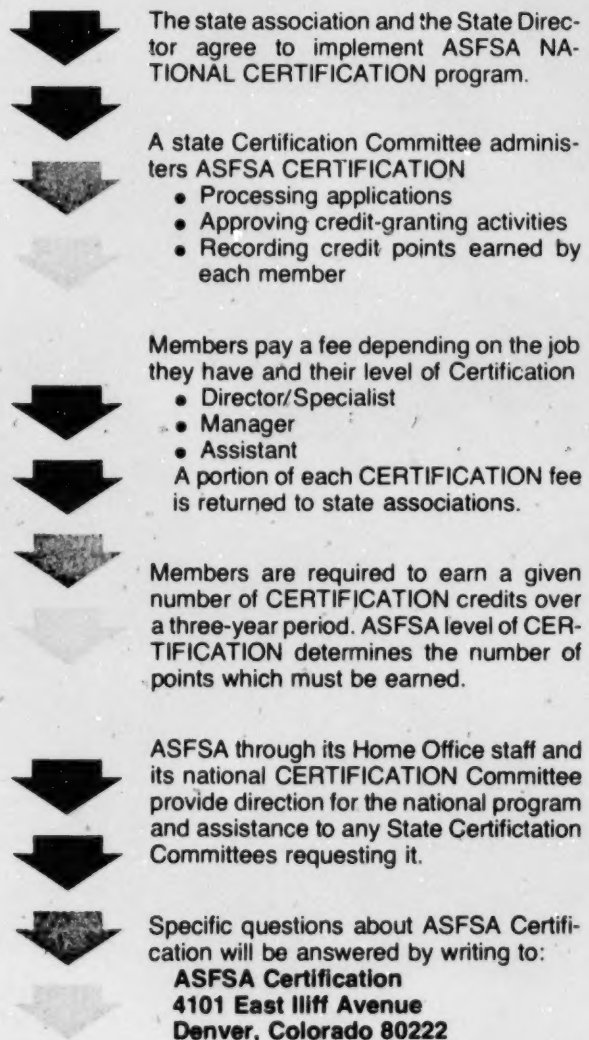
What it is and What it isn't!

1	ASFSA Certification <i>IS</i> a program of continuing education, administered at the state level and guided by American School Food Service Association.
1	ASFSA Certification <i>ISN'T</i> a job guarantee or an assurance of promotion, but it does demonstrate a desire for professional growth.

2	ASFSA Certification <i>IS</i> conducted by partners: individual members, state associations and ASFSA. Each has a responsibility for a share of the program.
2	ASFSA Certification <i>ISN'T</i> available to members unless their state associations become part of the national program.

3	ASFSA Certification <i>IS</i> available to Association members whose state offers a continuing education program in classrooms and through Association activities.
3	ASFSA Certification <i>ISN'T</i> a program restricted to a few. Instead, it seeks to encourage professional growth among <i>all</i> members.

ASFSA CERTIFICATION WORKS—THIS WAY





"YOU ARE THE ONE WHO HAS TO DECIDE
WHETHER YOU'LL DO IT OR TOSS IT ASIDE.
YOU ARE THE ONE WHO MAKES UP YOUR MIND
WHETHER YOU'LL LEAD OR LINGER BEHIND.
WHETHER YOU'LL TRY FOR THE GOAL THAT'S AFAR
OR BE CONTENT TO STAY WHERE YOU ARE.
TAKE IT OR LEAVE IT, HERE'S SOMETHING TO DO
JUST THINK IT OVER, IT'S ALL UP TO YOU."

AUTHOR UNKNOWN